

2026 Spring Rec Tournament

Coach/Manager Check List

A team representative must stop at Tournament Headquarters to check the team in before the first game. It is best to do this about **20-30 minutes before the start of the team's first game**. Headquarters will open one hour before first games each day.

The items needed to check a team in:

- A copy of your official state/club issued roster
 - Milwaukee Kickers Soccer Club teams do not have to provide a copy of their roster. It will be provided for you.
- A copy of the completed Guest Player Form (if applicable)
 - All players must be listed on the team's roster or be registered as a guest player.
 - **Participating players must be affiliated with a soccer club and fully registered for the 2025-2026 soccer year.**
 - Guest players must be the correct age for the team they are playing with. A younger player can be allowed to "play up".
 - If a guest player is from another club, the Guest Player Form for that player must be completed by someone from the club they belong to.
 - Teams are limited to 4 Guest Players.
- Wisconsin Youth Soccer Association 2025-2026 Liability Release/Medical Consent Form for every player.
 - MKSC teams are exempt and do not have to bring these forms.
 - Out of State teams must complete the Wisconsin Liability form.
- A Permission to Travel form for out of state teams as required by your organization.

Please share these reminders with all participants:

- Parking will be \$5.00 per day/per car or \$10 for a weekend pass with unlimited re-entry. To expediate the traffic flow and process, ***exact cash payment is requested at entry***. Cards are also accepted as payment.
- Park only in designated, lined parking spots. Illegally parked cars can block the flow of traffic and create dangerous situations.
- We are a dog friendly environment. However, we ask that you have your pet on a leash and clean up after them.

All necessary forms and information can be found in the tournament section of our website, www.uihleinsoccerpark.org.

Please contact Dawn Urban, Tournament Director with any questions at DawnU@mksc.org or 414-375-1152.