

2023 Fall Rec

Coach/Manager Check List



A team representative must stop at Tournament Headquarters to check the team in before the first game. It is best to do this about **20-30 minutes before the start of the team's first game**. Headquarters will open one hour before first games each day.

The items needed to check a team in:

- A copy of your official state/club issued roster
 - Milwaukee Kickers Soccer Club teams do not have to provide a copy of their roster. It will be provided for you.
- A copy of the completed Guest Player Form (if applicable)
 - All players must be listed on the team's roster or be registered as a guest player.
 - Participating players must be affiliated with a soccer club and fully registered for the 2023-2024 soccer year.
 - Guest players must be the correct age for the team they are playing with. A younger player can "play up".
 - If a guest player is from another club, the Guest Player Form for that player must be completed by someone from the club they belong to.
 - Teams are limited to 4 Guest Players.
- Wisconsin Youth Soccer Association Liability Release/Medical Consent Form for every player.
 - MKsc teams are exempt and do not have to bring these forms.
 - Out of State teams must complete the Wisconsin Liability form.
- A Permission to Travel form for out of state teams as required by your organization.

Please share these reminders with all participants:

- Parking will be \$5.00 per day/per vehicle with unlimited re-entry. A weekend pass for ease of entry each day will also be available for \$10. Exact change is appreciated and makes entry much faster for everyone.
- Park only in designated, lined parking spots. Illegally parked cars can block the flow of traffic and create dangerous situations.
- We are a dog friendly environment. However, we ask that you have your pet on a leash and clean up after him/her.

All necessary forms and information can be found in the tournament section of our website, www.uihleinsoccerpark.org.

Please contact Dawn Urban, Tournament Director with any questions at DawnU@mksc.org or 414-375-1152.