



## Froedtert & Medical College of Wisconsin Invitational

Uihlein Soccer Park, 7101 W. Good Hope Road, Milwaukee, WI 53223

### Manager's Check List

A team representative must stop at Tournament Headquarters to check-in before the first game. It is best to complete this task within the hour before the team's first tournament game. Our Tournament Headquarters will be open Friday 4:00-7:00pm for teams having Friday games and for anyone wishing to eliminate a task from the Saturday "to do" list. Headquarters will open 1 hour before games kick-off on Saturday and Sunday.

Rosters, waivers, and other forms will need to be submitted online in advance of the tournament. Team contacts will receive an email from SportsForms with details to begin the process. It will require inputting some basic player information to begin the paperwork submission.

#### The items to upload in advance to SportsForms are:

- A copy of your official state/club/association roster
- A completed 2024-25 Wisconsin Youth Soccer Association Liability Release/Medical Consent Form for each player
- Original team rosters for any Club Pass Players – teams are limited to 4 Club Pass Players
- Guest Player form/s if applicable
  - Complete the online form through the [Tournament Center](#) and print/save a copy to upload.
  - Limit of 2 Guest Players
- Out of state teams must provide the [Permission to Travel](#) form as required by their organization.

**Please submit all forms through the online SportsForms system by end of day Tuesday, April 22<sup>nd</sup>. No changes will be allowed through the online process after April 22<sup>nd</sup>.**

Paperwork not done in advance will have to be done via hard copies at check-in. Adjustments can be made in person to previous submissions. Hard copies of paperwork will need to be submitted at Tournament Headquarters for any player updates.

#### Information to share with all participants:

- We are a dog friendly environment. However, we ask that you have your pet on a leash and clean up after them.
- Parking will be \$10.00 per day/per car or \$15 for a weekend pass with unlimited re-entry. To expediate the traffic flow and process, ***exact payment is requested at entry. Please share this with everyone.***
- Park only in designated, lined parking spots. Illegally parked cars can block the flow of traffic and create dangerous situations.

Please contact Dawn Urban, Tournament Director with any questions at 414-375-1152, or [DawnU@mksc.org](mailto:DawnU@mksc.org).